

2019-2020  
ALAMANCE COUNTY  
MANAGER'S RECOMMENDED BUDGET

---

Bryan Hagood  
County Manager  
May 6, 2019

# Vision Alamance

## County Vision

Alamance County is a cohesive community with a thriving economy that balances respect for our rural history with thoughtful growth and development.

## County Mission

Alamance County effectively provides its citizens with high quality public services, the tools for successful economic development, and a responsive, transparent government that supports the community as the preferred place to live, work, and play.

## Action Pillars – Decision Making Priorities

### **Preserving Agriculture**

A vibrant, protected rural economy supporting locally owned and operated farms.

### **World Class Education**

A commitment to world-class education to encourage a prosperous community and individual success for all from cradle to career.

### **Smart Growth and Development**

Planned growth that strikes a balance between a thriving economy and an appreciation of natural and agricultural resources.

### **Public Health and Safety**

Develop and implement activities that provide for the well-being of all citizens in a responsive, respectful and engaged manner.

### **Government Accountability and Resource Management**

A commitment to provide leadership through innovative and effective management. Promote trust by providing transparency, openness and appreciating citizen concerns.

# Recommended Budget

Total Budget - \$208,316,311

Fund	Budget
General	\$171,681,324
Emergency Telephone	981,320
Reserve Funds	11,867,334
Fire Districts	5,480,619
Tourism Development Authority	671,525
Landfill	4,922,000
Employee Insurance	11,807,189
Worker's Compensation	905,000

# Budget Information

Total General Fund Budget Requests - \$168,360,763

Total Recommended GF Budget - \$171,681,324

- **County Government** **\$96,630,605**
- **Capital Plan** **\$25,882,529**
  - Debt Service \$9,598,195
  - Ala Co Paygo \$250,000
  - ABSS Paygo \$3,300,000
  - ACC Paygo \$870,000
  - Transfers to Capital Reserves \$11,864,334
- **Education-Operations** **\$45,927,454**
- **Outside Agencies** **\$3,240,736**

Recommended Property Tax Rate = \$0.67

# Revenue Sources

- Property Tax Revenue
  - \$0.67 *proposed* rate and 98.92% collection
  - \$15,064,216 increase
- Sales Tax Revenue
  - 2.4% growth projected
  - \$2,890,853 increase
- Other Revenue
  - 9.77% increase projected
  - \$3,256,456 increase
- Fund Balance Usage
  - Appropriated - \$5,018,539
  - HCCBG Match - \$228,574
  - Designated - \$399,383
    - Economic Development Infrastructure and LME Retirees Health

# Property Tax Information

- Assessed Values
  - FY 19-20 - \$14,590,455,273
  - FY 18-19 - \$14,006,452,790
  - Change - \$584,002,483
  - 4.17% increase in base value
- Collection Rates
  - Real and Personal – 98.92%
  - Registered Motor Vehicles – 100%
- Estimated Total Revenue = \$96,808,342
- 1 cent equals = \$1,444,901

# Property Tax Information

- Total Property Tax Increase Proposed = 8 cents
- Ala Co Capital Plan (*Bonds and Paygo*) = 7.04 cents
  - ABSS – \$8,149,248
  - ACC – \$2,022,864
- Ala Co Equipment Plan – 0.96 cents
  - Ala County – \$1,387,105

# Sales Tax Information

- FY 19-20 Projected Revenue - \$31,799,330
- 2.4% increase over FY 18-19 anticipated revenues
- Average Growth over past 5 years = 7.68%

40	½%	Unrestricted - 70%	6,028,310
		Restricted – 30% Schools	2,411,322
42	½%	Unrestricted – 40%	3,616,985
		Restricted – 60% Schools	5,425,481



# Fund Balance Information

## Budgeted Use of Appropriated Fund Balance

- FY 19-20 - \$5,018,539
- FY 18-19 - \$6,603,895
- Change – (\$1,585,356)
- Decrease of 31.59%

## Budgeted Use of Designated Fund Balance

- FY 19-20 - \$399,383
- FY 18-19 - \$606,908
- Change – (\$207,525)
- Decrease of 51.96%

# Fund Balance

- Unassigned Fund Balance = \$20,885,793
- Percentage of expenditures = 14%  
*\$2,900,000 for Animal Shelter building in FY19-20*

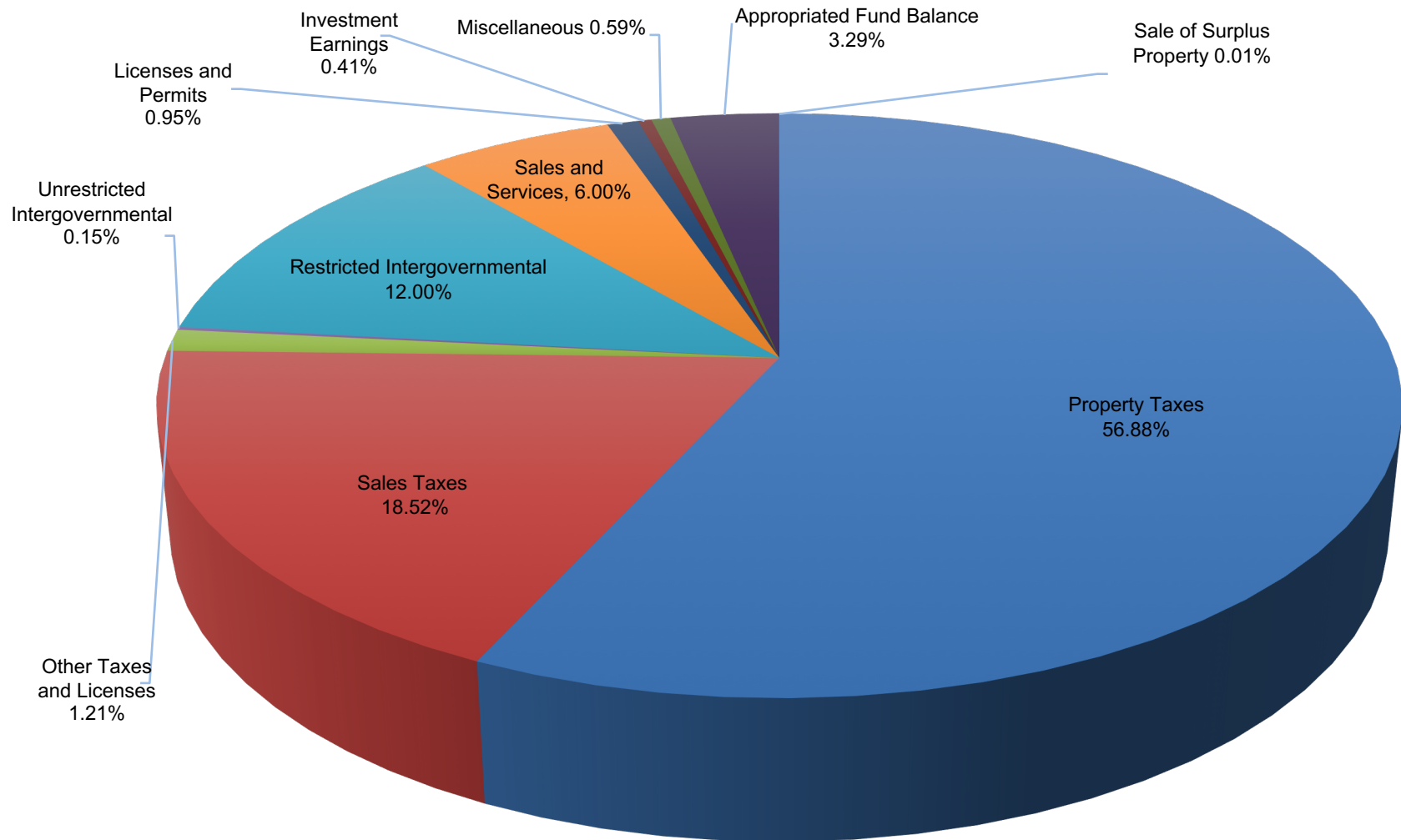
	Fund Balance Budgeted	Actual Gain or (Loss)
FY 18-19	6,603,895	965,395 <i>estimated</i>
FY 17-18	6,612,148	780,600
FY 16-17	5,735,255	1,686,910
FY 15-16	3,500,000	7,847,532
FY 14-15	3,735,915	7,046,212

# Fee Changes

- Inspections
  - After hours inspections at contractor request
  - Plans not approved after second review
- Health Clinic
  - Multiple procedure fees
- Environmental Health
  - Multiple fee increases, cover cost of new EH Specialist position
- Landfill
  - Tipping fees increase from \$38 to \$40 per ton

*Detailed information found on pages 5-7 of Mgr's Recommended Budget*

## General Fund Revenue by Source



# Personnel Recommendations

## **Nine New Positions**

Real Estate Transfer Clerk

Emergency Service Tech Specialist

EMS Quality Manager

CCOM Shift Supervisor

DSS Attorney I

Environmental Health Specialist

HS Planner/Evaluator I

HS Planner/Evaluator II

Human Resources Technician

## **Two Reclassifications**

Maintenance – Custodian to Maintenance Worker

DSS– Processing Assistant IV to Income Maintenance (*2 positions*)

## **Three New Career Ladders**

Board of Elections

Maintenance

Veteran Services

# New Positions Details

## **Information Technology (IT)**

- *Emergency Service Tech Specialist*  
24/7 tech support for emergency services

## **Tax Administration**

- *Real Estate Transfer Clerk*  
Due to volume of property transfers, the days from recordation have increased and created delays in the timing of property tax being transferred to the new owner

## **Human Resources**

- *Human Resources Technician*  
Position will allow HR to better manage \$11 million employee health insurance program, employee compensation planning, recruiting and retaining employees, as well as handle large volume of new hires and terminations

# New Positions Details

## **Central Communications**

- *Shift Supervisor*

Currently there is a Shift Supervisor on the day schedule. This request will allow the night schedule to have the same resources.

## **Emergency Medical Services**

- *Quality Manager*

Quality Management is one of the most important functions of a high performing EMS agency. This position would work in conjunction with the Medical Director to ensure that the quality of care is ever improving.

# New Positions Details

## **Health Dept**

- *Environmental Health Specialist*

As building and economic growth continues in the county, the demands for onsite Environmental Health services increases. In order to maintain low turn around times for permitting and provide good quality customer service, ACHD is requesting one EH Specialist position. This position will be covered by the increase in fees.

- *Human Service Planner/Evaluator I (2 positions)*

These positions are paid by recurring state funds and have been contracted services. Due to the recurring nature of the state funds, ACHD requests to transition these two positions to county positions for continuity. Salaries are covered by state funds.

## **Dept. of Social Services**

- *Attorney I*

In order to deal with the growing caseload related to Adult Protective Services and Guardianship cases. The Child Welfare caseload alone justifies 1.5 FTE of attorney time. By bringing attorney contracted services in-house for child support, the agency can provide relief and efficiencies to the existing legal services team by balancing the workload.



# Personnel Recommendations -Landfill

## New Position Request

- *Heavy Equipment Mechanic*

Currently repairs are contracted out. Having a mechanic on staff will be utilized to minimize repair costs to lighter equipment and vehicles used at the Convenience Center and Recycling Operations.

## Position Reclassification

- *Landfill Attendant to Lead Landfill Attendant (2 positions)*

# Compensation & Benefits

## **Continued Merit Plan Program - \$462,541**

- Up to 2% increase effective in Anniversary Month
- Department must complete 75% of PM Goals
- Evaluation of employee required

## **Employee Health Insurance – \$584,304**

- Increase premium from \$702 to \$752 per employee per month

## **Dental Health Insurance – \$114,630**

- Increase premium from \$39.50 to \$49.50 per employee per month

## **Worker's Compensation Increase - \$97,533**

## **Mandatory Retirement Increase – \$489,284**

- Increase law enforcement by 1.20% to 9.70%
- Increase all other employees by 1.26% to 9.01%

# Ala Co Equipment Plan- *Purchase*

- Funded by .96 cent property tax increase
- Purchase amount of \$930,963 recurs annually

## **Equipment**

○ Maintenance - Physical Security System	20,000
○ Sheriff - Computers, camera	108,000
○ EMS - Power load Stretcher	18,000
○ EMS - Stryker Load System	22,000
○ Parks - John Deere Gator	16,500

## **Vehicles**

○ Sheriff - 12 replacement cars	360,000
○ EMS - Replacement Ambulance	195,000
○ EMS - Remount Ambulance	115,000

## **Improvement Projects**

○ Maintenance - Projects under \$10,000	64,463
○ Parks - Garrett House Renovations	12,000

# Ala Co Equipment Plan- *Financing*

- Funded by .96 cent property tax increase
- Finance amount of \$451,202 recurs annually
- Total amount financed = \$1,544,218 @ 4 years

## **Equipment**

○ C-Comm – Add second VHF transmit and receive site	660,000
○ C-Comm – Back-up equipment	140,000
○ Parks – Ztrak Mower	18,154
○ Parks – F-150 Crew Cab Truck	25,933

## **Vehicles**

○ Tax – 2 vehicles	34,368
○ IT – Van	25,072
○ Maintenance – F-450 flatbed dump truck	57,144
○ Jail – 2 transport vans	60,000
○ Fire Marshal – Dodge Ram 1500 truck	28,000
○ Fire Marshal – Air Truck	376,547
○ Inspections – Subaru Forester	25,000
○ EMS – Replace Medic Truck	50,000
○ DSS – Dodge Van & Dodge Journey	44,000

## Ala Co Equip Plan- *Rescue Financing*

- Budgeted \$150,000 for Rescue debt service
- \$100,000 new funds, \$50,000 reallocation
- Annual payment recurs for 10 years
- Achieves ability to purchase \$1,042,500 in equipment/vehicles

# Capital Needs-Landfill

- Landfill (Enterprise Fund) - \$614,000
  - Vehicles - \$250,000
    - Road Tractor*
    - F-550 Truck*
  - Building - \$25,000
    - New Convenience Center Ticket Booth*
  - Other Improvement - \$339,000
    - Open Top Dumpsters*
    - Paving Projects*

# Debt Service

Total Outstanding Principal July 1 - \$45,444,487

	Bonds		Installment	
County	\$	-	\$	3,686,874
Alamance-Burlington		18,908,724		3,557,613
Alamance Community College		<u>19,291,276</u>		<u>-</u>
Total	\$	38,200,000	\$	7,244,487

- Payments FY 2019-2020 - \$8,993,993
  - County - \$1,723,768
  - Alamance-Burlington - \$4,845,513
  - Alamance Community College - \$2,424,712

Legal Debt Margin - \$1,052,061,536

# Alamance-Burlington School System

FY 19-20 Operations \$42,463,142

FY 19-20 Capital Outlay/Paygo \$3,300,000

- Lottery Funds - \$1,015,339
- Dedicated Sales Tax - \$2,284,661

Total Recommended – \$45,763,142

*Total Share of New Revenue*

*Allocating 28% of Property Tax and Sales Tax Growth*

*\$1,585,356*



# Alamance Community College

FY 19-20 Operations Request - \$3,464,312

FY 19-20 Capital Outlay/Paygo - \$870,000

Total Recommended – \$4,334,312

*Total Share of New Revenue*

*Allocating 2% of Property Tax and Sales Tax Growth*

*\$113,668*

*(received \$164,973 additional)*

# Outside Agency Requests

- Total Amount Requested - \$3,240,736
- 2% increases to MOW, Eldercare and FAS

	# Outside Agencies	Passthru Funds	County Funds Requested	Total Funds
Home Care Community Block Grant	5	\$ 760,761	\$ 205,441	\$ 966,202
Juvenile Crime Prevention Grant	1	330,218	-	330,218
Occupancy Tax ( includes TDA)	4	804,397	-	804,397
Transportation Grants	1	379,104	187,655	566,759
Other Outside Agencies	7	-	573,160	573,160
	18	\$ 2,274,480	\$ 966,256	\$ 3,240,736

## Other Outside Agencies

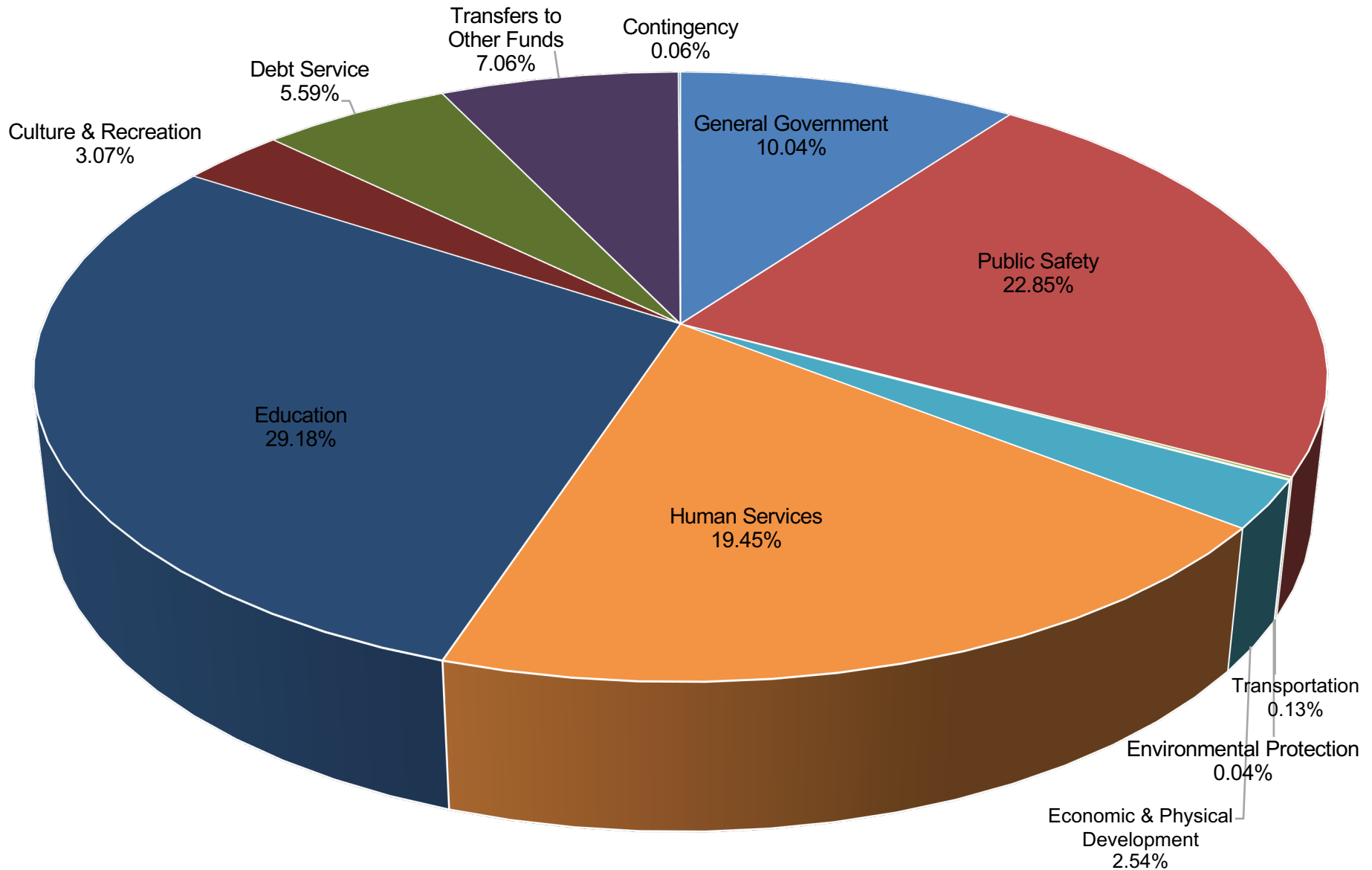
Alamance County Rescue Squad	\$ 50,000	Burlington-Alamance Airport Authority	\$ 262,321
Chamber of Commerce	125,000	Division of Forestry	70,139
Family Abuse Service	35,700	Link Transit	25,000
		Symphony	5,000

# Occupancy Tax Information

- Total Recommended - \$885,610
  - 1/3 County Share - \$295,203
  - 2/3 TDA Share - \$590,407

Agency	1/3 County Share	2/3 TDA Share
Tourism Development Authority	\$ 0	\$ 590,407
African-American Cultural Arts	28,306	
Arts Association	90,578	
Glencoe Textile Museum	81,214	
Historic Museum	95,106	

## General Fund Expenses by Function



# Ordinance Changes

- Section XV. **Annual Financial Reports**
- All agencies receiving County funding in excess of \$5,000.00 annually shall provide its latest annual financial statements no later than December 31, 2019. The County Finance Officer is authorized to waive the due date when deemed appropriate. Payment of approved appropriations may be delayed pending receipt of this financial information. The County reserves the right to require an agency to have an audit performed for the fiscal year in which the funds are received.

# Volunteer Fire Departments

- No tax increase has been requested by any fire district.
- FY 19-20 Budget - \$5,480,619

# FY 2019-2020 Budget Public Hearing

May 20, 2019

7:00 pm

Cummings High School

Burlington, NC